



HARLESTON SANCROFT
ACADEMY



Diocese of Norwich
St Benet's
Multi Academy Trust

The Harleston Sancroft Academy

CIAG Provider Access Policy

Policy Type: Academy Policy

Approved By: Local Governing Body

Date Approved by LGB: 01/09/2022

Review Date: February 2024

Person Responsible: J. Ahrenfelt

CIAG Provider Access Policy

2020 Introduction

In accordance with the requirements of the Statutory Guidance, 'Careers guidance and access for education and training providers' (October 2018) and the obligations placed upon schools by Section 42B of the Education Act 1997, this policy statement sets out Harleston Sancroft Academy's arrangements for managing the access of education and training providers to pupils at the school

Student Entitlement

Students are entitled to Career, Information, Advice and Guidance which meet professional standards of practice and are both personalised and impartial. It is integrated into students' experience of the whole curriculum and based on a partnership with students and their parents or carers. The programme is structured to meet the Gatsby Benchmarks of good careers education, raise aspirations, challenge stereotyping and promote equality and diversity.

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Emma Johnson, School Business Manager.

Telephone: 01379 852561; Email: ejohnson@sancroft.stbenets.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please refer to our Careers Information Advice programme detailed on our website.

Please speak to our Careers Leader, Johannes Ahrenfelt jahrenfelt@sancroft.stbenets.org, to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Review

This policy will be reviewed by the governing body every two years.

Title	Last reviewed	Next review	Changes made
CIAG Provider Access	Jan 2018	Jan 2020	Adoption of new policy.
CIAG Policy	February 2021	February 2024	Text revisions