



Diocese of Norwich
St Benet's
Multi Academy Trust

The Harleston Sancroft Academy

Uniform Policy

Policy Type:	Academy Policy
Approved By:	Local Governance Committee
Approval Date:	24th April 2023
Review Date:	2nd March 2026
Person Responsible:	Headteacher

Summary of Changes

The model policy has been revised to reflect these changes to the local information and statutory guidance as outlined below.

Title	Review interval	Last reviewed	Next review	Changes made
Uniform Policy	3 years	March 2023	March 2026	Updated to include new uniform for The Harleston Sancroft Academy

The date of issue of this policy is 2nd March 2023. This policy will be reviewed every three years.

The school policy on uniform is designed to enable children to dress appropriately for work at school. Taking pride in their appearance and demonstrating respect for the values of the school is very important to our children. The requirement for branded items is limited to sweatshirts/cardigans/jumpers, blazers and PE tops in order to keep costs low. Uniform must be worn by all children whilst in attendance at the school, on the way to and from school and on all school visits unless the Headteacher has given prior permission to the contrary.

The Aims of the Policy are to:

1. Provide a simple, clear outline of expectations
2. Provide a common standard for all and accepted by all
3. Remove pressure for children to compete over dress trends
4. Ensure that the school uniform
 - Is appropriate for a learning environment, at the same time reflecting the professional world of work
 - Is a means of reflecting pride in appearance and in the school community
 - Expresses a sense of equality and belonging
 - Sets the tone for the school day
 - Is affordable for families
5. Establish a benchmark to be applied consistently in relation to all children at the school

The policy for school uniform was decided and agreed by joint consultation with governors, staff, children, parents and carers.

Harleston Sancroft Academy school uniform is compulsory for all new children joining from September 2023, including Year 7's for their transition week in July 2023.

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Existing children may continue to wear the old Harleston Primary Academy/Archbishop Sancroft High School uniform so a 'mix and match' approach will be acceptable during the 2023-24 academic year for existing children only (not reception or year 7).

From September 2024 the new uniform is compulsory for all children with the exception of year 11.

From September 2025 it is compulsory for all.

Primary Phase

Sweatshirt/cardigan: grey with the embroidered school badge (only available from Stevensons).

Shirt/Polo shirt: White. Short or long-sleeved shirts are permitted.

Trousers/Shorts: Plain black, suit style trousers are the only style permitted. Not permitted are, skinny fit trousers (fitted at the ankle), leggings, denim, black cotton jeans-styles, flares, combat trousers or trousers with studs on the pockets. Tailored shorts are permitted but must be knee length or below. Any belt worn must pass through loops and be plain black. We recommend that trousers are purchased directly from the Stevensons to prevent confusion.

Skirt: Plain black pleated skirt. Skirts are to be worn no more than 5cms above or below the knee.

Pinafore/tunic: Plain grey pinafore/tunic.

Dress: Purple/white gingham dress.

PE t-shirt: Black with the school badge (only available from Stevensons).

PE bottoms: Plain black shorts, skorts, tracksuit bottoms or leggings.

Additional PE items: School sweatshirt. Outdoor trainers.

KS2 only: One piece swimming costume/trunks/shorts, hat, towel and goggles for the pool.

A book bag and cap with the school logo are available to purchase from Stevensons but are not compulsory.

Secondary Phase

Blazer: Plain grey blazer with the embroidered school badge (only available from Stevensons).

Unless given specific permission by a teacher, the blazer must be worn at all times in school (this does not include break and lunchtime). This does not apply to half-term 6 (summer term) when the blazer is not compulsory. Children are required to enter and leave the school gates at the beginning and end of the day in full school uniform unless representing the school in a sports fixture.

Shirt: Plain white and formal. Shirts must be worn tucked into trousers or skirt, top button to be fastened at all times. Short or long-sleeved shirts are permitted.

Tie: The clip on school tie must be worn at all times, these are available from Stevensons or the school office. Children with leadership responsibilities may be issued an alternative tie.

Trousers/Shorts: Plain black, suit style trousers are the only style permitted. Not permitted are, skinny fit trousers (fitted at the ankle), leggings, denim, black cotton jeans-styles, flares, combat trousers or trousers with studs on the pockets. Tailored shorts are permitted but must be knee length or below. Any belt worn must pass through loops and be plain black. We recommend that trousers are purchased directly from Stevensons to prevent confusion.

Skirt: Plain black pleated skirt. Skirts are to be worn no more than 5cms above or below the knee.

Jumper: (optional) School grey V-neck jumper with the embroidered school badge, only available from Stevensons.

PE polo shirt: Black/purple with the school badge (only available from Stevensons)

PE bottoms: Plain black shorts, skorts, tracksuit bottoms or leggings.

Socks: Plain black football style socks/White sport socks (determined by activity and advised by the PE teacher)

Mid layer: Black/purple with the school badge (only available from Stevensons)

Shin Pads and a gum shield are required in some lessons and will be advised by the PE teacher.

Indoor trainers and Outdoor Football Boots/Trainers

One piece swimming costume/trunks/shorts, hat, towel and goggles for the pool.

Whole School

Socks:

Plain black or plain white. Socks must be below the knee and not worn over tights.

Tights:

Plain black or natural coloured.

Shoes:

All children must wear low-heeled polishable, black leather shoes or ankle boots (synthetic leather alternatives are also acceptable). Heels (greater than 2cm) and open toe shoes are considered dangerous on the grounds of health and safety and are not permitted. Trainers (for example Nike Air Force 1's) and all canvas shoes are not acceptable.

Coat / Outerwear:

Coats and other items of cold weather clothing (including hoodies, scarves and pashminas) are not permitted to be worn other than on arrival to, and departure from, school or at break and lunch times when they may be worn outside but not inside school buildings. At all other times these should be stored in lockers, on a peg (primary only) or a school bag.

The following applies to all children in both the primary and secondary phase

Jewellery and Piercings:

Children are permitted to wear one small plain stud earring per ear. No hoops or large 'diamond' studs of any sort are permitted. It is recommended that children in the secondary phase wear a watch (smart watches connected to a device are not permitted, as stated in the Mobile Device Policy).

Any inappropriate jewellery will be confiscated and kept in the school office for collection.

Body piercings, including nose piercings (other than earrings as outlined above) are **not** allowed and children will be ***asked to remove it/them.***

Make-up (secondary phase only):

The wearing of discrete make-up is permitted. However, eyeliner, lipstick and heavy makeup is not. Children in Years 10 and 11 are permitted to wear nail varnish or gel polish. Nails should reflect appropriate business dress and should be subtle in colour. Nail extensions are not permitted.

Expectations:

All staff are expected to challenge children who are not meeting uniform expectations. Class teachers and Form Tutors check during morning and afternoon registration that children are appropriately dressed.

If parents and carers are unsure about the appropriateness of the uniform they are purchasing, we strongly encourage them to get in contact with any member of the Senior Leadership or Pastoral Teams, who will be able to advise.

Racial Equality and Equal Opportunities:

All children have equal access to wearing school uniform regardless of their culture, race, religion, gender, disability or ability. We ensure that the set uniform respects and is aligned to other policies such as the *'Equality and Diversity Statutory Duties and Objectives'* and *associated policies*, allowing for individual sets of circumstances of all groups and individuals. The Governance Committee of The Harleston Sancroft Academy will respect variations to the school uniform if they are directly related to established religions or cultural traditions. Any variation will be dealt with on an individual basis and judgement will remain at the discretion of the Headteacher and the Governance Committee.

The Harleston Sancroft Academy is committed to creating a positive climate that will enable everyone to work free from intimidation, discrimination and harassment relating to any protected characteristic and to achieve their full potential.